



# *The* **ROOFTOP**

Joining Jesus in *His* Mission

**OCT 2.22**

## **Facilitator's Guide**



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Written by Rev Dennis Pethers  
International Pioneer The Rooftop  
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# THE ROOFTOP GLOBAL ENCOUNTER

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Thank you so much for your willingness to facilitate a **Rooftop Encounter** in your community as part of **The Rooftop Global Encounter**. Your community may be a region, city, town, village or some other 'location'.

However large or small your local Encounter is, it will be part of a unique event that will be taking place in many parts of the world on **2nd October 2022**.

Your willingness to serve in this way is enormously appreciated.

Our passion is that the church across the world will unite behind, and Join Jesus in, His Mission. We believe that Christians gathering, looking together at their community and asking Jesus how they can Join Him in His Mission can be powerfully used by God to awaken His church to a fresh passion for evangelism and disciple making, the very thing that the Lord Jesus commanded us to do:

*Then the eleven disciples went to Galilee, to the mountain where Jesus had told them to go. When they saw him, they worshiped him; but some doubted. Then Jesus came to them and said, **"All authority in heaven and on earth has been given to me. Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age."***

*Matthew 28:16-20*

In this brief guide we have included the information that you need to facilitate an Encounter where you are. This includes three steps:

- 1. Preparation**
- 2. Leading the 'Moment' of Encounter**
- 3. Enabling the church to be ready to join the 'Movement'**

If there is anything that is not clear or requires more explanation please do not hesitate to contact us at [globalencounter@therooftop.org](mailto:globalencounter@therooftop.org)

# 1. Preparation

The Rooftop Global Encounter is taking place on 2nd October 2022 but there is some work to be done in preparation for this. The best time to begin these preparations is now!

There are a number of steps to planning for a local Encounter:

- A. *Who will be participating?***
- B. *How will I communicate the vision of The Rooftop Encounter and encourage people to participate?***
- C. *Where will the Encounter take place?***

## A. Who will be participating?

This is an important place to begin because 'who' will be participating will have a significant impact on 'where' and 'how' the Encounter will take place.

The Encounter that you arrange could be for a:

- small group
- local church
- group of churches
- city-wide connection of churches

A determining factor in the decision of who will participate will inevitably be guided by the connections that you have. A feature of The Rooftop as it has expanded across the world is that God has frequently opened doors that we had never expected. Please don't limit what God may want to do!

Once you have decided on 'who' would like to participate, it will be important to begin to plan an effective communication strategy to ensure that those you want to reach understand the purpose of the Encounter and know when and where it will be taking place.

## B. How will I communicate the vision of The Rooftop Encounter and encourage people to participate?

How you most effectively communicate the vision of your local Encounter as part of The Rooftop Global Encounter will depend largely upon those that you are seeking to connect with.

To help you to present the vision of The Rooftop Global Encounter effectively we have created a variety of promotional materials.

### Promotional Materials

These can all be accessed and downloaded at [www.therooftop.org](http://www.therooftop.org) and include:

- **The Promotional Video:** A professionally produced four-minute video clip that presents The Rooftop Global Encounter
- **The Rooftop Global Encounter Poster:** A professionally designed leaflet/poster that can be overprinted with the specific details for your local Encounter
- **A Powerpoint Presentation** that can be used to promote your local Encounter

We strongly recommend that you download these immediately and take some time to become familiar with them as you begin to plan ways that you will use these materials as part of your strategy for raising awareness.

## A small group/local church setting

It is likely that there will be existing relationships and means of communication to share the vision effectively with these groups. Using the video/poster/powerpoint and providing regular updates should provide effective means of communication.

## A group of churches/city wide group

You will most likely be aware of the best ways to communicate the vision of The Rooftop Encounter among churches in your local context. However, to be of help, we suggest three methods which are likely to be most effective. The best approach is probably a blend of the three suggestions below:

- 1. One-to-one meetings** with leaders and others who have influence. This is by far the most time-consuming way of raising awareness but is likely to bear the most fruit. If you are able to communicate the vision of your local Encounter as part of the Global Encounter to leaders and Christians with influence in the local community it is far more likely that your Encounter will have greater impact.
- 2. Seek opportunities to present the vision** at a gathering(s) of leaders. It is best, if possible, to make the presentation a part of an existing gathering of leaders rather than creating 'another meeting' as many leaders are very busy and do not easily find the time to attend 'another meeting'.
- 3. Send out information** via email/social media. This method is the least likely to be effective unless it happens alongside 1 and 2 above.

## C. Where will the Encounter take place?

PLEASE NOTE: IT MAY BE THAT THE VENUE(S) IS DECIDED PRIOR TO COMMUNICATING THE VISION OF THE ROOFTOP OR IN RESPONSE TO THE COMMUNICATION OF THE VISION AS OTHERS HELP YOU TO DECIDE THE MOST APPROPRIATE VENUE(S)

Depending upon the scale of the Encounter that you are planning, you may require one or several venues if, for example, you are leading a city-wide encounter taking place in many places at the same time.

The following guidelines will help as you consider a suitable venue, please ensure that the venue(s):

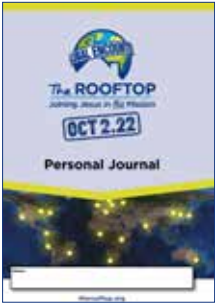
- provides a good view of the community
- is large enough for the gathering(s) that you anticipate
- is easily accessible and, if necessary, has sufficient available parking spaces
- is available for use (*i.e. not private property or public land that prohibits such a gathering*)

PLEASE NOTE – IT DOES NOT HAVE TO BE ON A ROOFTOP, THERE ARE MANY OTHER VANTAGE POINTS WHERE PEOPLE CAN GATHER THAT PROVIDE A GREAT VIEW OF THE COMMUNITY.

# 2. Leading The ‘Moment’ of Encounter

All of the content of the Encounter is outlined in **The Rooftop Personal Journal**

From 1st January 2022, the Global Encounter Personal Journal will be available for download from the website [www.therooftop.org](http://www.therooftop.org)  
*If you are not able to download this please email us at [globalencounter@therooftop.org](mailto:globalencounter@therooftop.org) and we will email you with a copy.*



It will be important for you to become familiar with the contents of the Personal Journal well in advance of your Encounter as:

1. The Personal Journal forms the key part of the Encounter
2. You may need to identify small group leaders to help facilitate the Encounter

## A POSSIBLE PROGRAMME

There are a number of different factors that may shape the content of your unique Encounter. Below is an example of what a programme may look like.

You do not have to simply follow this but it may be helpful for you to glance at it as you prepare your Encounter. We have created a simple running order sheet that you may wish to use as a basis for your unique event.

The programme outlined below begins at 5pm, the recommended local starting time for every encounter.

All times listed are flexible!

### Appendix 1: Suggested Programme:

Time	Detail
5:00	The group gathers at the venue for welcome and introduction/preparation. This may include a brief word/greeting from special guest(s)/dignitary(ies), music/worship.
5:15	Introduce The Rooftop Global Encounter. This may include: <ol style="list-style-type: none"> <li>1. showing The Rooftop Global Encounter Promotional Video and/or recording of ZOOM conference launch video</li> <li>2. Presenting The Global Encounter Powerpoint Presentation</li> </ol>
5:25	Hand out a copy of the Global Encounter Personal Journal to each participant and, begin the Encounter as outlined in the Personal Journal
6:10	Groups come back together for a whole group time that may include: <ol style="list-style-type: none"> <li>1. Sharing what has been experienced with the whole group</li> <li>2. Sung worship</li> <li>3. Love offering to cover the costs of the Encounter/donation to The Rooftop</li> </ol>
6:30	Concluding comments Draw attention to <b>Moment to Movement</b> as included in Personal Journal

## EQUIPMENT FOR THE ENCOUNTER

Depending upon number of people that participate in the Encounter, you may need to have some audio-visual equipment. This may include:

- A large video screen
- A data projector with link to PA system
- A computer for the Powerpoint/showing video clip(s)

## REGISTRATION PROCESS

It will be important for you to implement a registration process to record details of all attendees so that that you can remain in contact with them following the Global Encounter.

You may achieve this by creating a manual or online attendance register or you may choose to use an online booking agency. We suggest Eventbrite [www.eventbrite.com](http://www.eventbrite.com) that is available for free (if the event is free) in many countries across the world.

## THE LOVE OFFERING

As you are aware, The Rooftop International makes no charge for any of the materials that are used for the Encounter or for the equipping of disciples through the materials that are available at the website [www.therooftop.org](http://www.therooftop.org). We have also made no charge to locations for the costs related to expanding the movement across the world.

We are keen NOT to make a charge for Christians to pray at the Encounter but, like you, need funds to cover the costs that we incur as we grow the movement. As a faith-based movement we rely upon God, through His people, for the provision of the funds that are required to continue to develop a global, disciple-making movement.

As such, we ask that you please include a love-offering as part of your Local Encounter and that the funds raised through this are used to cover your costs and that a donation also be made towards The Rooftop International.

To make a donation with the funds that are raised please use the website [www.therooftop.org](http://www.therooftop.org) and click on donate.

If you are not able to make your donation using the website, please contact us using [globalencounter@therooftop.org](mailto:globalencounter@therooftop.org) advising us and we will liaise with you about the best way of making the donation.

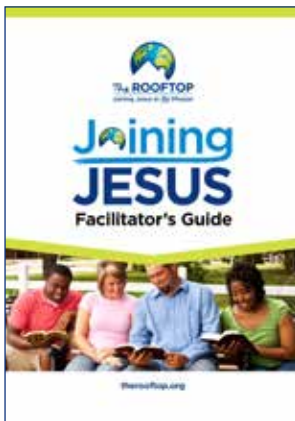
### 3. Enabling the church to be ready to join The ‘Movement’

#### The Rooftop Global Encounter is a **MOMENT** that leads to a **MOVEMENT**

The Rooftop Encounter that Peter had with God did not end on The Rooftop, it was a critical step towards a movement of disciple-making outside the walls.

Similarly, The Rooftop Global Encounter is not the end – it is part of a process that will lead to a new movement of disciple making outside the walls of the church across the world.

To this end, we have created equipping resources as follows:



Please download and become familiar with these before the encounter and plan to begin equipping soon after the encounter.

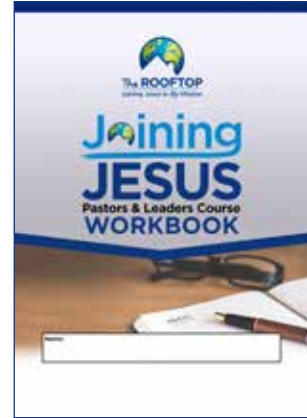
How these materials are used will depend upon the number of people/churches that participate in the Encounter.

In the case of a small group or a local church it will be helpful to plan to use the materials either as part of the ongoing teaching or to create new groups/learning opportunities.

In the case of a group of churches/city-wide encounter it will be important to plan for some more centralised equipping sessions that will be available for people from a variety of churches.



## Joining Jesus Pastors and Leaders Course



As well as the equipping materials for Christians to become disciples who make disciples, we have created a course for pastors and leaders which helps them to become effective leaders of disciples who are making disciples.

Please talk with the local Rooftop Ambassador or visit our website to find out more about how you, as a pastor/leader can become part of a Joining Jesus Pastors and Leaders Course. Alternatively you can email us at [joiningjesus@therooftop.org](mailto:joiningjesus@therooftop.org)



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Joining Jesus in *His* Mission

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